

Digital Record Center™ for Images



Let Iron Mountain manage your electronic records — so you can focus on patient care.

MEETING THE CHALLENGES OF ELECTRONIC RECORDS STORAGE

As healthcare providers move to an Electronic Health Record (EHR) system, opportunities and challenges surface. There is great opportunity to reduce on-site physical storage space, improve communications and access, and enhance patient care. The parallel challenge is in storing and managing those high volumes of electronic records effectively and affordably.

For many healthcare facilities, the time and resources needed to plan, deploy, and support an in-house content management system are prohibitive. That's why they turn to Iron Mountain. With our Digital Record Center for Images, Iron Mountain provides your facility with a high-capacity, high-availability hosted service that stores electronic copies of medical records and other documents. Sophisticated search tools and rapid retrieval capabilities allow authorized users to quickly access records on a 24/7/365 basis via the Internet.

The Digital Record Center combines the benefits of an outsourced solution with the strength of Iron Mountain's records and information management expertise.

FLEXIBLE CONFIGURATIONS AND SOLUTIONS

Every healthcare provider differs in how they file and access documents. Iron Mountain's Digital Record Center supports these individual needs. Each application can be uniquely configured to reflect your requirements and processes.

In addition, you can use Iron Mountain's Digital Record Center to support certain departments or types of documents, while your facility manages other electronic records in-house. For example, you might decide to manage your own EHR system for active patient records,

while outsourcing older electronic files to Iron Mountain. Or, use our Digital Record Center to help a hospital department capture and store images quickly, before an enterprise-wide deployment of electronic records. The Iron Mountain Digital Record Center can be as flexible as you need it to be.

ANYTIME & ANYWHERE ACCESS

An Iron Mountain solution provides your staff with secure, 24/7/365 access to records, from any system with a Web browser. This allows rapid distribution to referring physicians and other authorized staff, regardless of their location. No special client software is required. Storage and access is provided for many types of medical records, including scanned images, test results, pictures and others. With appropriate authorization, retrieved documents can be viewed, printed, emailed or saved to a local folder.

BENEFITS AT-A-GLANCE

- **No upfront investment** for infrastructure.
- **Fast, convenient access** to patient and business records from any system with a Web browser.
- Mirrored, redundant systems and improved **disaster recovery for business continuity** protection.
- **Authorized user access** to protect sensitive patient records.
- **Reclaim limited floor space** for other uses.
- **Enhance compliance** with consistent, secure and well-documented records management practices.



DISASTER RECOVERY AND BUSINESS CONTINUITY

The Digital Record Center ensures that your organization has uninterrupted access to key records after a disaster, even if your facility is destroyed and employees need to relocate to a different site. Our hosted system is housed off-site, at a highly secure, underground Iron Mountain facility, where continuity is ensured by high availability systems, as well as redundant Web connections and communications links.

ENHANCED SECURITY

Iron Mountain's Digital Record Center lets you control user access through login and password requirements. Administrators can apply permissions to control which users can access sensitive records. Secure document

transmission is assured through encrypted Web links, and audit trails can provide a record of user activity, further enhancing accountability.

PROCESS EFFICIENCIES AND COST SAVINGS

You'll speed up workflow processes, increase productivity and even improve patient care by giving your staff fast, easy access to the information they need. With staff access to electronic copies, original records can be stored off-site or destroyed if no longer needed, saving physical records storage costs and reclaiming valuable real estate space for other uses.

COMPLIANCE

By supporting a consistent approach to records management across all departments and distributed locations, Iron Mountain's solution can help ensure compliance with regulatory requirements. Some examples include maintaining off-site copies of specific records, and requirements for retaining business records for purposes of accountability. Iron Mountain also ensures that the highest security standards are applied to the storage and transmission of patient data, and provides an audit trail of access, for compliance with HIPAA regulations.

RAPID DEPLOYMENT WITH NO CAPITAL EXPENSE

Iron Mountain's hosted solution requires no upfront investment for hardware, software, or infrastructure. Image capture and indexing can be handled by your in-house staff or outsourced to Iron Mountain. By letting Iron Mountain handle the electronic records data center — including maintenance, support, upgrades and IT staffing — you can focus your time, money and personnel resources on your core mission of healthcare.

Our experts are familiar with many healthcare processes and are able to help you define the specifics of your solution and activate service in short order.

© 2007 Iron Mountain Incorporated. All rights reserved. Iron Mountain and the design of the mountain are registered trademarks and Digital Record Center is a trademark of Iron Mountain Incorporated. All other trademarks and registered trademarks are the property of their respective owners.



745 Atlantic Avenue
Boston, Massachusetts 02111
(800) 899-IRON

Iron Mountain operates in major markets worldwide, serving thousands of customers throughout North America, Europe, Latin America, and Asia Pacific. For more information, visit our Web site at www.ironmountain.com